

PORTVUE BOROUGH
APPLICATION FOR RESIDENTIAL/COMMERCIAL OCCUPANCY

PROPERTY ADDRESS TO BE INSPECTED: _____

RESIDENTIAL

COMMERCIAL

SINGLE FAMILY

DUPLEX

COMMERCIAL LEASED

IF COMMERCIAL, BUSINESS NAME: _____

OWNER OF PROPERTY NAME: _____

OWNER ADDRESS (IF NOT SAME AS ABOVE)

OWNER OR AGENT (CONTACT PERSON TO CALL AND SCHEDULE INSPECTION)

NAME: _____

EMAIL ADDRESS: _____

PHONE NUMBER: _____

I WOULD LIKE MY INSPECTION REPORTS/CERTIFICATES MAILED

EMAILED

FEES:

\$75.00 FOR EACH DWELLING UNIT AND \$100.00 PER COMMERCIAL TENANT \$25.00 FOR THIRD INSPECTION IF SECOND INSPECTION FAILS.

MAKE CHECKS PAYABLE TO: ABC LLC. FEES MAY BE COLLECTED AT TIME OF FIRST INSPECTION OR MAY BE MAILED WITH APPLICATION TO:

ABC LLC – 4824 BRIERLY DRIVE WEST, WEST MIFFLIN, PA. 15122

EMAIL APPLICATIONS TO: portvueinspector@gmail.com

QUESTIONS, CALL: 412-758-2063 AND LEAVE MESSAGE IF NECESSARY.

FOR INTERNAL USE ONLY

LOT/BLOCK# _____

PAYMENT RECEIVED _____

DATE APPLICATION RECEIVED _____

DATE AGENT CONTACTED _____

DATE OF INITIAL INSPECTION _____

PASS

FAIL

RESIDENTIAL OCCUPANCY CERTIFICATE NUMBER _____

DATE ISSUED _____

COMMERCIAL OCCUPANCY CERTIFICATE NUMBER _____

DATE ISSUED _____